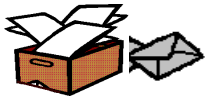


Recycling Service

You can recycle the following items in your office. Please follow the instructions for proper preparation of materials. For questions please call or visit our website, www.shimar.com.



1-OFFICE PAPER

Staples are fine



Office Paper Includes:

- White Paper ● Colored Paper ● File Folders ● Post-it-Notes
- Envelopes ● Brochures ● Pamphlets ● Card Stock
- Ream Wrappers ● Blue Print Paper ● Manuals
- NCR Paper or Duplicate Paper

Do Not Recycle w/ Office Paper

- Newspaper ● Magazines/Catalogs ● Metal Clips
- Plastic Objects ● Binders ● Labels Sheets ● Computer Disks ● Gray Chip/Paper board



2-MIXED PAPER

Newspapers, Magazines, Catalogs, Hard and Soft back books, Glossy Junk Mail, Phonebooks, Drink Cartons (not boxes) Gray Paperboard/Chipboard

All paperboard or cartons must be flattened. All plastic windows are fine. Food boxes and cartons must be empty and clean. No plastic bags, rubberbands or metal objects.

3-Containers

Metal Cans, Plastic Containers, Glass Bottles and Jars,

Empty and Remove tops. Remove food residue and metal handles. Do not recycle drink glasses, plates, vases or other ceramics.



Recycling Services Provided by **Shimar Recycling**: 919-680-6262
info@shimar.com www.shimar.com